

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700 Fax (860)757-7745

MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Kenney HR Specialist/Board Administrator

DATE: Sept. 9, 2013

RE: Notice of Special Telephonic Board Meeting

There will be a special telephonic meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday Sept. 12, 2013, at 10:30 a.m. The meeting will be held in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

- 1. <u>Review and Discussion</u> Public Act 13-285 and Section 9 Transition Plan Process.
- 2. <u>Executive Session</u> to discuss pending claims and litigation and personnel matters.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.